



California Partnership for the
San Joaquin Valley

Board of Directors Roles and Responsibilities

Objectives of the Board Organizational Structure

The Partnership Board identified the following objectives for an organizational structure to implement the Strategic Action Proposal:

- Ensure continuity of leadership and commitment from all levels of government.
- Focus on regional challenges and engage stakeholders region wide in implementation actions.
- Leverage existing resources for greater impact.
- Foster trust and commitment from existing organizations and civic leaders.
- Provide mechanisms by which existing organizations can take ownership for implementation.
- Ensure accountability for outcomes and progress.

Characteristics of the Partnership Board Organizational Structure

The Partnership Board further determined that an organizational structure for implementation of the Strategic Action Proposal should have the following characteristics:

- Establish a public-private partnership bringing together government and the citizenry to jointly tackle priority challenges.
- Involve high-level officials from local, regional, state, and federal governments.
- Ensure sustained, ongoing commitment and involvement from state and federal administrations to continue focused attention and targeted resources.
- Align and connect the implementation efforts to existing organizations.
- Provide a legally constituted entity with explicit accountability for progress and responsibility for public reports.

Goals of the Board

- Ensure continuity of leadership of the Partnership under changing gubernatorial administrations.
- Maintain the private-public nature of the Partnership and set an expectation that neither the private nor the public sector will have less than 40 percent representation on the Board.
- Maintain a Board attendance expectation of at least 50 percent of Board meetings.
- Ensure the requirement for a super-majority vote on all Board actions.
- Allow the Board to appoint committees as required.
- Authorize the Board to designate appropriate fiscal agents to receive funds on behalf of the Board.

ADMINISTERED BY

FRESNO STATE
Community and Economic Development

Board of Directors Meetings and Participation

The Partnership Board of Directors meets quarterly at locations throughout the San Joaquin Valley. It is essential to continue rotation of Board meetings throughout the eight-county area to ensure the entire Valley is included.

The quarterly Board meetings generally run from 10am to 3pm, with a working lunch. In 2010, the Board made a concerted effort to include a discussion panel including members of the local private sector to discuss issues impacting their community that the Board may be able to assist them with. Additional agenda items include presentations on projects relating to our work groups such as Water, Economic and Workforce Development, Advanced Communications Services, Sustainable Communities, and other projects of regional significance.

FPPC Form 700

See Form 700 Requirements for details

As a Partnership Board member, whether public or private, you must comply with the disclosure and disqualification provisions of the state's Political Reform Act. This law is enforced by the Fair Political Practices Commission (FPPC) and requires that Board members file within 30 days of their appointment and, annually thereafter, file a financial disclosure statement known as a Statement of Economic Interests (FPPC Form 700).

There are three types of documents you will be required to submit:

1. Assuming Office Statements: Within 30 days of assuming office this year
2. Annual Statements: On April 1 of each year
3. Leaving Office Statement: Within 30 days of vacating office.

Website for Form 700 (Cover Page is page 5):

<http://www.fppc.ca.gov/forms/700-13-14/Form700-13-14.pdf>

You will find necessary forms, instructions and FAQs on the FPPC website located at www.fppc.ca.gov.

Secretariat Staff

The Office of Community and Economic Development at Fresno State (OCED) is the Secretariat for the Partnership.

Mike Dozier, Executive Director

Ismael Herrera, Associate Director

Shelby Gonzales, Finance Director

Eduardo Gonzalez, Fresno State SBDC Director

Erik Cherkaski, Fiscal Assistant

Jenna Chilingirian, Program Assistant

John Gonzalez, Project Assistant

Karmjot Grewal, Industrial Development Manager

Marcia Martin, Communications Coordinator

Emily Pasquarelli, Office Coordinator

Felipe Perez Perez, Project Assistant

Jena Rodriguez, Communications Assistant

Wilma Satterberg, Fiscal Analyst

David Vazquez, Project Assistant

OCED provides support to the Partnership in a variety of capacities:

- Executive level staffing to the Executive Committee and Board
- Applying for funding to sustain the Partnership and its work groups
- Managing and planning quarterly Board meetings, reports and communications
- Managing grants (currently EDA)
- Planning and overseeing an annual report and an annual summit/forum
- Providing communication between the Board and stakeholders and its clusters and work groups, covering specific topics of concern for the Valley through email blasts, newsletters and website
- Identifying, building, maintaining key relationships with legislative offices; acting as a liaison between legislative staff and work groups
- Identifying, tracking and researching key state and federal legislation